

CERTIFICATE IN COMPUTER APPLICATION

Course Code: STARTER



In today's digital world information and knowledge of IT is a must. No career would be complete without having a strong base in information technology and computer knowledge. Lets conceptualize the world of IT with Future Valley.

Make the first move towards making a strong base in computer fundamentals and basic IT knowledge. Once you master the basics you can face any challenge in your career with ease and confidence.

COURSE DETAILS:

This course Learn you:

- ❖ **Basic of Computer Fundamental.**
- ❖ **Operating System: Windows-10.**
- ❖ **Applications: MS-Word, MS-Excel, MS-Power-Point.**
- ❖ **Internet Browsing, Email handling etc.**

COURSE DURATION:

It is a **2-months course**. Classes are typically held 1 hour & 30 Minutes a day/ 3 days a week.

COURSE FEE DETAILS:

Admission fee: Rs.1000 / =

Monthly EMI: Rs. 800 / = per month (for 2 months)

ELIGIBILITY:

Minimum Class VI Passed

Job opportunities:

After successful completing this course, you can build a profession as:

- **MS Office specialist**
- **MS Excel specialist**

Are you ready to be a part of the starter course?

Complete the survey form and you will be contacted by our expert career executives.

**Attention: The fees structure and course duration will vary as per the course chosen and location. The fees mentioned are excluded of any taxes. The same will be charged as per prevailing government tax rules wherever applicable.*

CERTIFICATE IN DESKTOP PUBLISHING

Course Code: PANORAMA



Desktop publishing is a term coined after the development of a specific type of software. It's about using that software to combine and rearrange text and images and creating digital files for print, online viewing, or websites. A desktop artist or publisher who, on the demands of art directors, graphics designers, publishing houses transforms their work into printable ready files. A DTP expert is multi talented in all spheres be it using imagination to create various graphic images or be it technical expertise for programming and productivity.

COURSE DETAILS:

This course Learn you:

- ❖ ***Basics of Computer Fundamental.***
- ❖ ***Operating System: Windows-10.***
- ❖ ***Applications: MS-Word, MS-Excel,***
- ❖ ***MS-Power-point, Adobe PageMaker,***
- ❖ ***Corel-Draw, Adobe Photoshop.***
- ❖ ***Internet Browsing, Email handling etc.***

COURSE DURATION:

It is a **3-months course**. Classes are typically held 1 hour & 30 Minutes a day/ 3 days a week.

COURSE FEE DETAILS:

Admission fee: Rs.2000 / =

Monthly EMI: Rs. 1200 / = per month (for 3 months)

ELIGIBILITY:

Minimum Class VII Passed / Appeared

Job opportunities:

- ❖ **On completing this course, you can build a successful career as:**
- ❖ **DTP Operator**
- ❖ **Photoshop specialist**

Are you ready to be a part of this course?

Complete the survey form and you will be contacted by our expert career executives.

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CERTIFICATE IN FINANCIAL ACCOUNTING

Course Code: ELEGANT



In an era where everything is just some clicks away, Tally has been evolved to a whole new level. It is one of the most used and in-demand business accounting software in India as well as in its neighborhood countries. Now along with GST, VAT is also added as a tool in it. It's an accounting software is capable of doing Barcode Integration, Email Integration, Management, Inventory Management, VAT / CST / GST Reports, Service Tax, TDS / TCS and much more. It is used in almost all types of companies.

After the implementation of GST (Goods And Service Tax) in India, Tally incorporates it as a feature, hence it's now being used by more and more people. Tally is a simple, sweet, and successful business accounting software. As of now, it is accepted by more than 140 countries across the globe

COURSE DETAILS:

This course Learn you:

- ❖ **Basic of Computer Fundamental.**
- ❖ **Operating System: Windows-10.**
- ❖ **Applications: MS-Word,**
- ❖ **MS-Excel, MS-Power-point.**
- ❖ **Tally ERP-9 With GST implement.**
- ❖ **Internet Browsing,**
- ❖ **Email handling etc.**

COURSE DURATION:

It is a **3-months course**. Classes are typically held 1 hour & 30 Minutes a day/ 3 days a week.

COURSE FEE DETAILS:

Admission fee: Rs.2000 / =

Monthly EMI: Rs. 1500 / = per month (for 3 months)

ELIGIBILITY:

Minimum Class 10th Passed / Appeared

Job opportunities:

On completing this course, you can build a successful career as:

- ❖ **Tally Operator**
- ❖ **Assistant Accountant**

Are you ready to be a part of this course?

Complete the survey form and you will be contacted by our expert career executives.

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DIPLOMA IN OFFICE AUTOMATION

Course Code: DAKSHATA



In today's digital age, office automation systems offer an array of benefits for organizations of every size. Powerful office automation systems reduce manual effort and store a large amount of data in little space. They not only streamline day-to-day tasks but also speed up information retrieval. In India office automation course is very much in demand as it covers all necessary application for almost all office related jobs in India.

COURSE DETAILS:

This course Learn you:

- ❖ **Basics of Computer Fundamental**
- ❖ **Operating System: Windows-10**
- ❖ **Applications: MS-Word, MS-Excel, MS-Power-point**
- ❖ **Adobe PageMaker**
- ❖ **Adobe Photoshop**
- ❖ **Corel-Draw**
- ❖ **Tally ERP-9 with GST implementation.**
- ❖ **Internet Browsing, Email handling**

COURSE DURATION:

It is a **6-months course**. Classes are typically held 1 hour & 30 Minutes a day/ 3 days a week.

COURSE FEE DETAILS:

ADMISSION FEE: Rs.2000 / =

MONTHLY EMI: Rs. 1500 / = PER MONTH (FOR 5 MONTHS)

ELIGIBILITY:

Minimum Class 10th Passed / Appeared

Job opportunities:

On completing this course, you can build a successful career as:

- ❖ **Tally Operator**
- ❖ **Assistant Accountant**
- ❖ **DTP operator**
- ❖ **Photoshop Specialist**
- ❖ **Graphics designer**

Are you ready to be a part of this course?

Complete the survey form and you will be contacted by our expert career executives.

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DIPLOMA IN COMPUTER APPLICATION

Course Code: DELIGHT



Diploma in Computer Application or DCA is a program for students to study computer application in-depth; it provides students with practical and scientific knowledge on the Computer course along with major soft skills. The course will provide learners with the usage of applications, programming and the ease of it accordingly.

COURSE DETAILS:

This course Learn you:

- ❖ **Fundamentals of Computer.**
- ❖ **Operating System: Windows-10, MS-DOS**
- ❖ **Applications: MS-Word, MS-Excel, MS-Power-point**
- ❖ **OOP Using C**
- ❖ **FoxPro programming**
- ❖ **Internet Browsing, Email handling etc.**

COURSE DURATION:

It is a **6-months course**. Classes are typically held 1 hour & 30 Minutes a day/ 3 days a week.

COURSE FEE DETAILS:

ADMISSION FEE: Rs.2000 / =

MONTHLY EMI: Rs. 1500 / = PER MONTH (FOR 5 MONTHS)

ELIGIBILITY:

Minimum Class 10th Passed / Appeared

Job opportunities:

On completing this course, you can build a successful career as:

- ❖ **Computer Programmer**
- ❖ **Office Assistant**

Are you ready to be a part of this course?

Complete the survey form and you will be contacted by our expert career executives.

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ADVANCED DIPLOMA IN COMPUTER APPLICATION

Course Code: VISION



The ADCA course is just the advanced stage of DCA. It includes the following subjects: Computer fundamentals, Office Automation, Network Fundamentals, basics of DTP and accounting along with practical knowledge on Tally ERP 9 etc. The course curriculum ensures that the aspirant develops a deeper knowledge of the subject and makes them well versed with the technologies.

Candidates after completion of the Diploma in Computer application course are can land into different job roles that includes Web Developers, Computer Programmer, Application Support Specialist and Accounting and data entry executive and many more.

COURSE DETAILS:

This course Learn you:

- ❖ **Fundamentals of Computer**
- ❖ **Operating System: Windows-10, MS-DOS**
- ❖ **Applications: MS-Word, MS-Excel, MS-Power-point**
- ❖ **MS-Access**
- ❖ **Adobe PageMaker**
- ❖ **Corel-Draw**
- ❖ **Adobe Photoshop**
- ❖ **Tally ERP-9 with GST**
- ❖ **OOP Using C, C++,**
- ❖ **FoxPro programming,**
- ❖ **Visual Basic,**
- ❖ **Hardware & Networking,**
- ❖ **Internet Browsing, Email etc.**

COURSE DURATION:

It is a **12-months course**. Classes are typically held 2 hours a day/ 3 days a week.

COURSE FEE DETAILS:

ADMISSION FEE: Rs.2000 /=

MONTHLY EMI: Rs. 1500 /= PER MONTH (FOR 9 MONTHS)

ELIGIBILITY:

Minimum Class 10 Passed

Job opportunities:

On completing this course, you can build a successful career as:

- ❖ **Computer Programmer**
- ❖ **Office Assistant**

Are you ready to be a part of this course?

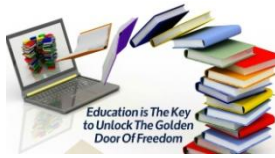
Complete the survey form and you will be contacted by our expert career executives.

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POST-GRADUATE DIPLOMA IN COMPUTER APPLICATION

Course Code: CAREER



Post Graduate Diploma in Computer Applications (PGDCA) is designed for 10+2 and above students who want to learn computer applications in different fields like banking, insurance, and accounting. This program allows students to seek professional knowledge in computer applications. This program provides specialisation in computer science with technical, professional and communications skills. It also trains students to become future IT professionals. The diploma program enables a candidate enough to sustain in the professional world and grab a well-paying job

COURSE DETAILS:

This course Learn you:

- ❖ **Foundations of Computer Programming**
- ❖ **Advanced Communication Skills**
- ❖ **Basic Financial Management**
- ❖ **Database Management Systems**
- ❖ **Operating System**
- ❖ **Object oriented programming**
- ❖ **Software Engineering**
- ❖ **Computer Networks**
- ❖ **Web Programming**

COURSE DURATION:

It is a **12-months course**. Classes are typically held 3 hour a day/ 3 days a week.

COURSE FEE DETAILS:

ADMISSION FEE: Rs.2000 / =

MONTHLY EMI: Rs. 2000 / = PER MONTH (FOR 9 MONTHS)

ELIGIBILITY:

Minimum Class 10+2 Passed

Job opportunities:

On completing this course, you can build a successful career as:

- ❖ **Information Technology (IT) Manager**
- ❖ **Business Development Manager**
- ❖ **Security Consultant, (Computing / Networking / Information Technology)**
- ❖ **Web Developer**
- ❖ **Software Developer**

Are you ready to be a part of this course?

Complete the survey form and you will be contacted by our expert career executives.

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DIPLOMA IN HARDWARE & MAINTENANCE

Course Code: PROFESSIONAL



It is hard to imagine our lives without computers. Since computers are such an integral part of our lives, it is crucial that we take care of them by having them properly maintained. Through this course students can become hardware professional capable of handling any sort of hardware malfunction or break down with ease. Through practical training from experts one can learn the art of solving network issues, troubleshooting in a professional and cost effective manner. This will lead to better customer- supplier relationship. It's a high earning career prospect.

COURSE DETAILS:

This course Learn you:

- ❖ **Fundamentals of Hardware**
- ❖ **Basic Applications**
- ❖ **Operating Systems**
- ❖ **Assemble & disassemble PC**
- ❖ **Hardware & Software Installation**
- ❖ **Basics of networking**
- ❖ **Trouble Shooting**
- ❖ **Internet Browsing, Email handling etc.**

COURSE DURATION:

It is a **3-months course**. Classes are typically held 2 hour a day/ 3 days a week.

COURSE FEE DETAILS:

ADMISSION FEE: Rs.2000 /=

MONTHLY EMI: Rs. 2000 /= PER MONTH (FOR 3 MONTHS)

ELIGIBILITY:

Minimum Class 10th Passed / Appeared

Job opportunities:

On completing this course, you can build a successful career as:

- ❖ **Computer Service Technician**
- ❖ **Self Employed**

Are you ready to be a part of this course?

Complete the survey form and you will be contacted by our expert career executives.

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DIPLOMA IN HARDWARE & NETWORKING

Course Code: EXPERT



Students who enroll them for these courses get the technical know how's of computers and its related parts and their functioning. As a hardware and networking expert one can easily identify and solve computer networking and hardware issues. The students completing this course can easily get jobs as network engineers; they always have high demand of job offers.

COURSE DETAILS:

This course Learn you:

- ❖ Fundamentals of Hardware
- ❖ Basic Applications
- ❖ Operating Systems
- ❖ Assemble & disassemble PC
- ❖ Hardware & Software Installation
- ❖ Basics of networking
- ❖ Trouble Shooting
- ❖ Internet Browsing,
- ❖ Email handling etc.

COURSE DURATION:

It is a **6-months course**. Classes are typically held 2 hour a day/ 3 days a week.

COURSE FEE DETAILS:

ADMISSION FEE: Rs.2000 /=

MONTHLY EMI: Rs. 2000 /= PER MONTH (FOR 6 MONTHS)

ELIGIBILITY:

Minimum Class 10th Passed / Appeared

Job opportunities:

On completing this course, you can build a successful career as:

- ❖ System Administrator
- ❖ Network administrator
- ❖ Technical Engineer/Computer Hardware Engineer
- ❖ Help desk technician

Are you ready to be a part of this course?

Complete the survey form and you will be contacted by our expert career executives.

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FUTURE VALLEY CERTIFIED SMART ACCOUNTANT

Course Code: SMART



An accountant is a professional who performs accounting functions such as account analysis, auditing, or financial statement analysis. As more and more people and organizations are getting into a systematic approach towards proper account maintenance. The demand for expert accounts professional has come up worldwide. These experts will give their up-to-date financial knowledge keeping in mind the current tax and other financial regulatory functions. Once when you have possessed the required skills in accounting, banking, finance and taxation, you will forever remain in demand and be the favorite among employers. By mastering tally one can become expert in business accounting, inventory management. Tally software provides multilingual operations which is very beneficial for normal small and medium local business owners. Once you master tally you will be able to do complex corporate transactions with ease.

COURSE DETAILS:

This course Learn you:

**Business Computer Applications, Financial data analysis using Advanced MS Excel
Advanced presentation techniques using Power-point
Manual Accounts- Creating Journal, Prepare Ledgers, Trial Bal, P & L accounts, Balance Sheet
Business Accounting with Tally.ERP9 (Original Version)
Accounts Receivable and Accounts payable (AR and AP), Recording and Reporting (RR),
Statutory compliance, Business Communication, Maintain inventory system: Godown,
Depreciation Methods etc
Project 1 (Business Accounting & Tally)
Direct Tax, Goods and Service Tax (GST), TDS. Advanced Accounts: Banking and Financial
Services, Financial Accounting & Cost, Controlling-ERP,
Project 2 (Advanced Accounts, Tally, Excel, Taxation)
On Job Training (60 Days)**

COURSE DURATION:

It is a **12-months course**. Classes are typically held 1 hour & 30 Minutes a day/ 3 days a week.

COURSE FEE DETAILS:

ADMISSION FEE: Rs.3000 / =

MONTHLY EMI: Rs. 2000 / = PER MONTH (FOR 12 MONTHS)

ELIGIBILITY:

Minimum Class 10+2 Passed / Appeared

Job opportunities:

On completing this course, you can build a successful career as:

- ❖ **Accounts Professional**
- ❖ **Accounts Executive**

Are you ready to be a part of this course?

Complete the survey form and you will be contacted by our expert career executives.

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DIPLOMA IN WEB DEVELOPERS

Course Code: INNOVATOR



The growing and booming web development industry requires skilled professionals. Our Web Developer course trains students through experienced trainers and systematic learning. All the required skills for developing an easy and user friendly attractive website along with data base and design program will be taught. Web developers design and build websites. This includes single pager or a company or government organizations entire website. Individual blogs are also developed by web developer. They are typically responsible for the appearance, of the site and technical aspects, such as site speed and how much traffic the site can handle. Web developers may also create site content that requires technical features. As a web developer you should know HTML, CSS, JavaScript, PHP, MySQL and other relevant web design coding languages. Web Developers is a career program designed to train students in professional skills required in the growing web development industry. With structured learning & expert faculty teaching, Web Developers trains you in the best industry practices for developing & managing user-friendly, visually appealing websites, database design & programs.

COURSE DETAILS:

This course Learn you:

- ❖ Building next generation websites
- ❖ Bootstrap & JQuery
- ❖ UI/UX for responsive design
- ❖ Optimize web for search engines
- ❖ Querying with MySQL
- ❖ Web application development using PHP
- ❖ Project- PHP Web Application Development
- ❖ Fundamentals of Java
- ❖ Object orientated programming with Java
- ❖ Android App Development
- ❖ Soft skills
- ❖ Project-Android Apps Development

COURSE DURATION:

It is a **12-months course**. Classes are typically held 1 hour & 30 Minutes a day/ 3 days a week.

COURSE FEE DETAILS:

ADMISSION FEE: Rs.5000 / =,

MONTHLY EMI: Rs. 3000 / = PER MONTH (FOR 12 MONTHS)

ELIGIBILITY:

Minimum Class 10+2 Passed / Appeared

Job opportunities:

On completing this course, you can build a successful career as:

- ❖ **HTML5, PHP, Java Programmer**
- ❖ **Web Application Developer**
- ❖ **Android application developer**

Are you ready to be a part of this course?

Complete the survey form and you will be contacted by our expert career executives.

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